



# JAGAN JAI

Special Needs Educator

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India 📍

## SKILLS PORTFOLIO

- Purchase / E-Procurement Strategies
- Contracting / Tendering
- Statutory Compliance
- Global Business Delivery/Sourcing
- Vendor Development
- Supplier Quality Assurance
- Process Operations & Maintenance
- Supplier Valuation & Analysis
- Cost Rationalization / Optimization
- Strategy Planning & Management
- Supplier Relations
- Supply Chain Management
- Crisis Management
- Leadership & Negotiation Skills

## Academic Qualifications

2019

CTET Qualified

2018 – 2020

Bachelors of Education (Special Education)

XYZ, New Delhi

Specialization In Learning Disability

2018 – 2019

PG Diploma in Guidance & Counselling

ABC, New Delhi

2015 – 2018

Bachelors of Arts (Psychology)

ABC, New Delhi

2013 – 2014

Senior Secondary With 72%

ABC, New Delhi

2011 – 2012

Secondary With 82%

XYZ, New Delhi

## Profile Summary

I specialize in educating children with Special Needs. Assessing students' learning needs, adapting curricula, developing lesson plans, reporting to parents, and monitoring students' progress. Assets like teaching aptitudes, empathy, patience, supervision, communication and the ability to motivate students comes to me naturally. I can encourage and maintains a growth mindset by regularly engaging people; nurturing an environment of learning, reflection, and sharing. Closely collaborating with teachers involved in general education classes; I can assist in evaluating and assessing learning abilities and disabilities to the entire group as well as, performs assessments on verbal and non-verbal communication abilities to recommend effective intervention techniques that can address a situation with the intent of helping the student achieve his/her fullest potential.

## Specialization in Learning Disability

Phonological Dyslexia, Surface Dyslexia, Rapid Automatic Naming Dyslexia, Double Deficit Dyslexia, Dyscalculia, Dysgraphia, Left Right Confusion, Auditory Processing Disorder (APD), Language Processing Disorder, Non-Verbal Learning Disabilities, Visual Perceptual/Visual Motor Deficit, ADHD, Oral / Written Language Disorder and Specific Reading Comprehension Deficit

### Capable Of

- Providing replacement instruction in language arts and mathematics to students with disabilities in Kindergarten through eighth grades.
- Planning, preparing, and executing lesson plans for each class to encourage participation and learning.
- Improving students' fine motor, problem-solving, and behavioral skills in accordance with their needs through activities like music and games to promote their specific talents.
- Developing the art segment of each week's class. Identified level-appropriate projects, prepared materials, provided instruction, and worked to engage students while developing their fine motor skills.
- Helping to develop, prepare, and chaperone day-long field trips for students and their families.
- Incorporating new ideas to create a healthier and more positive environment for the students. Provided capacity to increase program participation.
- Developing a specialized curriculum for students with multiple needs using currently accepted best practices including the Wilson Reading System, Scott Foresman and Project Read.
- Collaborating with content area teachers to ensure special education students were receiving appropriate accommodations/modifications in their regular education settings
- Fostering a classroom environment conducive to learning and promoting excellent student engagement
- Assessing and documenting students' progress as it related to their specific goals outlined in their individual education plans
- Collaborating with colleagues to provide in-class support to students in Kindergarten through eighth grades.
- Providing intensive one-on-one and small group instruction in the Wilson Reading System.
- Developing a new program within my district that focused on the educational and social/emotional needs of students with lower cognitive abilities that focused on both academics and daily living skills
- Participating in numerous professional development opportunities to strengthen my knowledge and skills as an educator
- Integrating technology in all curriculum areas through the use of individual student computers, Smart board Technology, and numerous assistive technology devices
- Preparing students and parents for successful transitions to middle school, high school, and the community
- Communicating effectively with parents/guardians, staff, teachers, administrators, students, and outside agencies to develop a solid, positive rapport

## Internships

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### **September 2019 - December 2019 – Special Educator – AB Middle School**

#### **Subjects Taught: English and Social Studies | Grade:**

- Conducted assessment of students in both individualized and classroom settings for the purpose of creating effective Individualized Education Programs (IEPs)
- Provided regular consultation sessions for teachers, faculty, and parents on addressing the learning requirements of children with special education needs
- Attended to the special needs of students on a daily basis
- Assisted teachers who conducted general education classes for students with special needs
- Gathered information from teachers, parents, and files to develop action plans
- Implemented individualized classroom instruction to meet student needs
- Assisted students in developing coping skills and meeting educational milestones
- Provided feedback to parents and students regarding progress

### **January 2018 – April 2018 - Psychologist - XXX (NGO)**

- Conducted effective student counselling and psychometric testing
- Designed various co-curricular activities
- Administered parent counselling and training
- Created teaching and learning material for various age groups
- Assessed students' abilities and craft teaching plans
- Adapted learning materials to students' needs
- Monitored children's behavioral patterns and arrange appropriate interventions if needed
- Crafted engaging activities to teach drawing, dancing singing and other cognitive skills

## Linguistic Proficiency

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- English
- Hindi
- Urdu